EGLOSKERRY
PARISH COUNCIL

Notice is hereby given of a Meeting of Egloskerry Parish Council to be held at Egloskerry Village Hall on **Thursday 12 November 2026 at 19:00 hours.**

The meeting is open to members of the public and press. Any member of the public wishing to put a question to the Parish Council must do so no later than **three working days** before the meeting by email to clerk@egloskerry-pc.gov.uk

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified no later than 12 noon the before the meeting.

All information relating to Planning applications can be viewed by on the Cornwall Council's website www.cornwall.gov.uk

Yours sincerely
Sarah
Sarah Foster
Proper Officer and Responsible Finance Officer

Agenda

Part 1 Public

1. **Apologies for Absence**

2. **Declarations of Interest:**
   i. To receive any declarations from Members of any registerable and/or non-registerable interests in matters to be considered at this meeting.
   ii. The Parish Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

3. **Public participation** – a 10-minute period when members of the public may ask questions of the Parish Council. **Mrs Nicola Ridges-Jones** will be in attendance to discuss Planning Application 25/08501

4. **Minutes**
   To receive and approve the minutes of the Parish Council Meeting on 10 September 2026 as a true and correct record.

   Matters arising from the minutes:
   i. To receive current action log and updates and resolve any further requirements.

5. **Finance Report**
   i. To advise the receipts and payments since the last meeting and approve payments.
   ii. To receive a draft budget for 2027/28 for resolution
   iii. Councillors to resolve the 2027/28 Precept.
   iv. To discuss Parish Council response to proposed changes to Council tax support.

6. **Governance and Compliance**
   I. To receive verbal information on the Civility and Respect Pledge and to resolve required actions.
   II. To consider Parish Council response to Antisocial Behaviour Strategy.
   III. To receive and consider the amended policies for to resolve a course of action.

7. **Planning**
   i. To receive verbal information on Neighbourhood Priority Statements and to resolve a course of action.
   ii. To receive the latest verbal information, from Cornwall Council, re the Local plan 2050, and resolve a response for the first consultation ending on 16 November 2026.
   iii. To receive consultation letter for planning application **PA26/07217.**

8. **Playground 2026/27 Grant Application**
   To receive verbal information on the next grant application process.

9. **Matters for the next meeting**

Public Bodies (Admissions to Meetings) Act 1960
To resolve that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items:

Part 2 Private and Confidential

1. **To consider any items referred from part 1 of the meeting.**

Date of Next Meeting: Thursday 14 January 2027

Parish Council Meeting Thursday 10 September 2026 19:00

Attendees: Vice Chairman: S. Paul,

Councillors': J Nettle, H Young, P Burden, R Colville

Clerk and RFO: S Foster

Apologies: Cllr A Uren, Cllr A Cox

Declarations of interest: Cllr J Nettle registered an interest as the Secretary to the Village Hall Committee.

Public Attendance: Mrs J Powell

Part 1 Public

Election of Chairman: Cllr Robert Colville was nominated by the council. The appointment was proposed by Cllr J Nettle and Seconded by Cllr H Young. All Councillor's present were unanimous in the appointment. Robert accepted the position, which is effective from 10 September 2026.

All present agreed that Vice Chair, Cllr Steve Paul would continue to chair the current meeting.

Minutes of Previous Meeting: The minutes from 9 July 2026 were received and unanimously approved as a correct record. The minutes were duly signed by the Vice Chairman.

Action: Clerk will publish on the Parish Website.

Matters arising from minutes

i. **Village Hall Car Park**: Cllr J Nettle presented the Council committee with a grant request in relation to the cost of the repair to the car park at the village hall. The Councillor's present, except for Cllr J Nettle, expressed a general agreement on the idea of providing a grant. However, they felt it was not possible to determine a specific amount until all obligations for the current financial year have been fulfilled. It was decided that the grant request would be revisited during the meeting in March 2027. As a service user of the village hall the parish council requested a further update in the November meeting.
Action: Clerk to bring the grant request for the Village Hall Car Park to the March 2027 meeting.
Action: Cllr J Nettle to provide a verbal update at the November meeting.

ii. Parking concerns on main road through village: The Parish Council will complete an Expression of Interest (EOI) to support a resolution for the Community Area Partnership to consider double yellow lines along the main road where the church wall sits on the bend.
Action: Clerk to complete EOI.

iii. **Playground Report:** The concern over the height of a newly installed swing has been resolved.

iv. **Parish Online:** The new parish website has been implemented. This can be viewed at www.egloskerry-pc.gov.uk

Finance Report: The finance report was received and noted by Councillors. Changes to the bank account were agreed to move to online banking and to add Cllr Robert Colville and Cllr Paul Burden as signatories for payments.

The bank reconciliations for June, July and August 2026 being approved and duly signed by the Vice Chair.

Action: Clerk to seek the second signatory's approval.

The bank reconciliation, for September 2026, was received and councillors approved payments. Below a copy of the reconciliation on 3 September 2026.

Bank Reconciliation Parish Council Meeting 10 September 2026

Name of Authority	**Egloskerry Parish Council**		**Notes**
County Area	Cornwall		
Financial Year ending	31-Mar-27		
Prepared by	Sarah Foster, Responsible Finance Officer		
Date	03-Sep-26		
	£	**£**	
Balance per bank statement as at 8 July 2026			
Current Account	**4,673.96**		
Presented Cheques and Charges for period 8 July to 7 August 2026			
100248 M Price grass cutting		-120.00	
100249 CALC Ltd Conference		-45.00	
100250 M Prout cleaning May June		-50.00	
100251 Community Heartbeat		-235.20	
Bank charge		-0.80	
		-451.00	
Net Balance as at 07 August 2026	**4,222.96**		Reconciles to Bank Statement 8 July to 7 August 2026
Accruals and Unpresented Cheques			
100252 CALC Ltd Clerk Training		-78.00	
100253 Local Authority Technology CIC		-300.00	Parish Online
100254 M Price Grass Cut		-120.00	
Clerk Payroll June, July, August		-1,423.68	
Clerk Expenses		-51.94	
		-1,973.62	
Balance after Accruals 3 September 2026	**2,249.34**		
Balance per bank statement as at 7 August 2026			
Turbury Account	**1,796.96**		Reconciles to Bank Statement 8 July to 7 August 2026

Post meeting note: The precept, £4,250.00, for September 2026 was credited to the Parish bank account on 4 September

The recommendation to secure an efficient document management and collaboration tool, Workdrive, was approved, unanimously by all councillors present. The annual cost is £72.00 + VAT.

The recommendation to secure a professional payroll service from Suffolk Association of Local Councils was approved, unanimously, by all councillors present. The cost is £42.00 +VAT set up and a monthly cost of £8.50.

Action: Clerk to action and implement Workdrive and the Payroll service.

The grant request form Cornwall Air Ambulance was received, and the councillor's present expressed a general agreement on the idea of providing a grant. However, they felt it was not possible to determine a specific amount until all obligations for the current financial year have been fulfilled. It was decided that the grant request would be revisited during the meeting in March 2027.

Action: Clerk to bring the grant request for Cornwall Air Ambulance to the March 2027 meeting.

Governance and Compliance: The amended Code of Conduct, Financial Regulations, Scheme of Delegation, General Privacy and Accessibility policies, reflecting legislative changes, were received. All present were unanimous to adopt with effect from 10 September 2026.

Action: The clerk will notate the adoption date and publish the revised document on the Parish Website.

Planning: The planning report, updating on national and local planning changes, was received and noted by Councillors

Planning Application PA26/05660 and PA26/05745, were received with no objections.

Action: Clerk to update Cornwall Councils Planning site.

Correspondence: Councillors received a report of all correspondence received, which was noted. It was not clear what action Redruth Town Council were seeking.

Action: Clerk to contact Redruth Town Clerk to discuss and report back to Councillor’s via email.

Any other business: A Parishioner has brought to the attention of the Parish Council two important matters concerning:

i. the hedge and vegetation adjacent to properties at Well Meadow where it meets Station Hill Road. The hedge is currently extending onto the highway.
ii. the hedge and grass at Railway Side is only 50% cut.

Action: Clerk to establish and write to the housing association responsible for Railway Side and send letters to the occupiers at Well Meadow requesting the hedge cut back.

Public Bodies (Admissions to Meetings) Act 1960

To resolve that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items. Unanimous.

There being no other business the part 1 meeting ended at 20:40.

Part 2 Private and Confidential

Pleasure Ground: Councillors received a verbal update from the clerk regarding the actions taken following the legal advice, from Loxley solicitors.

Councillors received a letter from a parishioner questioning the legal ownership of the Pleasure Ground. The response is resolute in that the legal owner of the Pleasure Ground is Egloskerry Parish Council. The Pleasure Land is registered, as Recreation Allotment, under the Commons Registration Act 1965 and the ownership was sealed, in law, on 25 February 1983. The use of the land is under the full knowledge of the Parish Council as evidenced in public minutes from 1998 to the present day.

Action: Clerk asked to write to the parishioner stating the ownership and legal registration of the land.

There being no other business the part 2 meeting ended at 20:50.

Signed:

Date:

Agenda Item: 5

Report Subject: Financial

Author: Sarah Foster, Parish Clerk and Responsible Finance Officer

Date: 2 November 2026

Purpose of report: To provide updated and reconciled financial information, draft 2027/28 budget and general financial information.

Banking

- Online banking was activated on 28 October 2026.
- Change of address request has been submitted.
- The process to add Cllr R Colville and Cllr P Burden as account signatories will now Commence.

Reconciliation

Bank Statements, received for September and October 2026, have been reconciled against the cash book. These will be provided, as separate documents, for approval and signature at the Parish Council Meeting on 1 2 November, as per the Financial Management Policy**.**

Invoices for Authorisation

Current Invoices for authorisation on 12 November 2026:

M Prout	Cleaning £55.00

Bank Reconciliation October 2026

Name of Authority	**Egloskerry Parish Council**
County Area	Cornwall
Financial Year ending	31-Mar-27
Prepared by	Sarah Foster, Responsible Finance Officer
Date	31-Oct-26

	£	£
Balance per bank statement as at 8 September 2026		
Current Account	**8,393.76**	
Presented Cheques and Charges for period 8 September to 31 October 2026		
100254 M Price Grass Cut		-120.00
100255 M Prout cleaning August & September		-50.00
Bank Charges to 06/09/2026		-0.80
100253 Local Authority Technology CIC		-300.00
100256 Hall Hire		-50.00
100257 M Price Grass Cut		-120.00
Bank Charges to 28/10/2026		-0.80
Net Balance as at 31 October 2026	**7,752.16**	**-641.60**
Accruals		
Clerk Payroll June, July, August, September 2026		-2,036.16
Clerk Expenses		-51.94
Balance after Accruals 31 October 2026	**5,664.06**	**-2088.1**

Balance per bank statement as at 31 October 2026	
Turbury Account	**1,796.96**

Draft Budget 2027/28

The following two tables set out the draft expenditure and draft income for the next financial year. To note:

- Inflationary uplift has not been included on all incurred costs.
- There is an increase in payroll costs for 2026/27 and 2027/28
- There is an increase in licences as per the changes enacted this year, to date.

Requirement: Discussion and amendments to be made. This draft budget will enable Councillors to agree the 2027/28 percept requirements.

Table 2: Income				**DRAFT**
Draft income budget 2027/28	**Last Year Actual**	**Current year to date (Sept)**	**Current Year Projected Actual**	**Next Year Budget**
	2025/26	**2026/27**	**2026/27**	**2027/28**
	£'000	**£'000**	**£'000**	**£'000**
Bank Interest				
Cornwall Council LMP	322.64			
VAT Reclaim	540.27		475.80	
Precept	12,000.00	8,500.00	8,500.00	
Totals	**12,862.91**	**8,500.00**	**8,975.80**	

Table 1: Expenditure				DRAFT
Draft expenditure budget 2027/28	**Last Year Actual**	**Current year to date (Sept)**	**Current Year Projected Actual**	**Next Year Budget**
	2025/26	**2026/27**	**2026/27**	**2027/28**
	£'000	**£'000**	**£'000**	**£'000**
Payroll	2,511.25	2,466.66	5,000.00	6,000.00
Personal Expenses	-	89.29	100.00	96.00
Training	357.50	303.00	400.00	840.00
Insurance	1,011.16	1,038.47	1,050.00	1,200.00
Website Domain & Email Licenses		300.00	480.00	350.00
Document Management	-			78.00
Audit	125.00	125.00		150.00
Subscriptions		251.52	252.00	300.00
Financial Expenses (Bank)	35.60	8.40	25.00	-
Playground & Associated Maintenance	3,573.17	142.80	250.00	300.00
Hedge, Grass & Verge Maintenance		600.00	1,000.00	2,500.00
Cleaning & Associated Maintenance		435.20	650.00	400.00
Hall Rental	50.00	80.00	80.00	100.00
Grants	-			500.00
Section 137 Spend	20.00			100.00
Election Charge				-
Miscellaneous	962.15	2,047.87	2,500.00	500.00
VAT	475.80	623.45	700.00	600.00
Contingency	-			1,500.00
Totals	**9,121.63**	**8,511.66**	**12,487.00**	**15,514.00**

Proposed changes to Council Tax Support

Cornwall Council are consulting on proposed changes to Council tax support from 2028/29.

The consultation will run until 13 December 2026. Any changes to the scheme would need to be approved by Full Council in January 2027 and, if approved, would come into effect on 1 April 2027. The following information has been sent by Cornwall Council.

Why change?

Since 2013 all local authorities are responsible for their own working age Council Tax Support schemes. The Council Tax Support scheme for working age adults has not changed since 2013. Given the current financial pressures, we need to consider reducing the overall cost of the scheme.

The Council's current Financial Plan, approved by the Council in February 2026, set the task of reviewing Council Tax discounts and support so as to reduce their costs to the Council by £5m from 2027/28.

In Cornwall there are currently around 36,000 households that receive Council Tax Support. Of those, 19,009 households receive the working age Council Tax Support scheme. Currently, a maximum discount of 75% is available and 91% of claimants (17,218 households) receive this discount.

The overall cost of providing the working age scheme is £21 million, expected to rise to £22,2 million next year if no changes are made.

What are we consulting on?

The Council is consulting on options for changing the current 75% maximum discount available to claimants of working age Council Tax Support from April 2027 onwards. No decisions have been taken at this point.

The options for consultation range from no change (75% maximum) to reducing the discount by 5% (70% maximum), 10% (65% maximum), 15% (60% maximum) or 20% (55% maximum discount).

More information is available on the dedicated consultation page on Let's Talk Cornwall https://letstalk.cornwall.gov.uk/council-tax-support

If the level of support were to be reduced, all households receiving working age Council Tax Support would be impacted. To help affected households, the Council would work with partner organisations to provide them with budgeting advice and support.

Requirement: Is a Parish Council response required?

Agenda item: 6.i Governance and Compliance

Report Subject: Civility and Respect Pledge

Author: Sarah Foster, Parish Clerk and Responsible Finance Officers

Date: 2 November 2026

Purpose of report: Information

Relevant legal duties are contained in:

Financial and risk implications:

Background: The Civility and Respect Pledge is a commitment by parish councils to promote a culture of kindness, professionalism, and mutual respect, ensuring zero tolerance for bullying, harassment, and intimidation.

Purpose and Legal Basis: The pledge was introduced by the National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW) to foster a culture change in the parish and town council sector. It addresses concerns about bullying, harassment, and intimidation, emphasizing the importance of civility and respect in all council interactions, both in person and online, and supports good governance practices across councils.

The Civility and Respect Pledge **is not a statutory requirement** for parish councils. It is a voluntary commitment that encourages councils to demonstrate their commitment to addressing poor behavior and fostering a culture of civility and respect within the sector. The pledge aims to prevent bullying, harassment, and intimidation and supports the well-being of councillors, clerks, and council staff. It is a collaborative effort among sector organizations to promote good governance and ensure a well-functioning democracy

Parish Council Responsibilities: By signing the Pledge, your council is agreeing that the council will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles and that it:

- Has put in place a training programme for councillors and staff
- Has signed up to the Code of Conduct for councillors
- Has good governance arrangements in place including staff contracts and a dignity at work policy
- Will seek professional help at the early stages should civility and respect issues arise
- Will commit to calling out bullying and harassment if and when it happens
- Will continue to learn from best practices in the sector and aspire to be a role model/champion council through for example the local Local Council Award Scheme
- Supports the continued lobbying for change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate.

Agenda item: 7.i Planning

Report Subject: Neighbourhood Priority Statement

Author: Sarah Foster, Parish Clerk and Responsible Finance Officers

Date: 2 November 2026

Purpose of report: Information

Relevant legal duties are contained in: Localism Act 2011 part 6. The Neighbourhood Planning (General) Regulations 2012. Levelling-Up and Regeneration Act 2023

Financial and risk implications:

Background: A Neighbourhood Priority Statement is a community-led document that sets out local priorities for growth, change, and investment, which local authorities must consider when preparing their Local Plans.

A Neighbourhood Priority Statement (NPS) was introduced under the Levelling-Up and Regeneration Act 2023 as a simpler alternative to a Neighbourhood Plan, designed to make it easier for communities to express their priorities for local development and services. Unlike Neighbourhood Plans, NPSs are less detailed, not subject to examination, screening, or Strategic Environmental Assessment, and do not contain formal planning policies or allocations

Purpose and Legal Basis: A Neighbourhood Priority Statement (NPS) was introduced under the Levelling-Up and Regeneration Act 2023 as a simpler alternative to a Neighbourhood Plan, designed to make it easier for communities to express their priorities for local development and services

Parish Council Responsibilities: A Neighbourhood Priority Statement (NPS) **is not a statutory requirement for parish councils**. However, it is a light touch way for a parish to influence a local plan and must be had regard to in local plan preparation. The NPS is not part of the development plan and carries no direct weight in deciding planning applications. It is a statement of what the community wants, expressed in ordinary language, rather than a set of policies drafted for decision makers.

What the power is and where it comes from?

Neighbourhood planning was introduced by the Localism Act 2011 and came into force under the Neighbourhood Planning (General) Regulations 2012. It gives parish councils (and neighbourhood forums in areas without parish councils) the power to produce a neighbourhood development plan that, after examination and referendum, becomes part of the statutory development plan for the area.

In a designated neighbourhood area that covers the administrative area of a parish council, the parish council is the qualifying body — it leads the neighbourhood planning process. This is not optional. Where a neighbourhood plan exists, it governs planning decisions in that area alongside the local plan.

Parish councils do not need the general power of competence to lead a neighbourhood plan — the Localism Act provides the specific power directly. The neighbourhood planning regulations set out the procedural requirements.

When a neighbourhood plan is worth doing

Neighbourhood plans are most useful where:

- The council has a clear community view on the type and location of development it wants (or wants to prevent).
- The local authority's current local plan is silent or weak on the parish's area
- The community wants to protect specific assets — green spaces, local character, design standards — from being overridden by national policy.
- The area faces development pressure the council wants to shape rather than simply react to.

They are not useful where the council simply wants to stop all development — neighbourhood plans must align with national planning policy and cannot set policies that are less permissive overall than the development plan. The examiner will remove policies that fail the basic conditions.

The seven-step process

Step 1 — Designate the neighbourhood area. The parish council applies to the local planning authority (LPA) to designate the neighbourhood area. For a parish council, the area is typically the parish boundary — the LPA has 13 weeks to make a determination and must consult on the application. In practice most applications using the parish boundary are approved.

Step 2 — Gather evidence and prepare the plan. The council develops policies based on an evidence base covering housing need, local character, green space, infrastructure, and community priorities. Most councils engage a planning consultant for this stage. Evidence-gathering typically takes 12–24 months and involves community surveys, technical assessments, and engagement with the LPA.

Step 3 — Consult the community (pre-submission). Before submitting the plan to the LPA, the council must carry out at least six weeks of public consultation on a draft plan. The format is for the council to decide, but it must be genuinely public and the responses must be documented.

Step 4 — Submit to the LPA. The final draft plan is submitted to the LPA with a consultation statement, a basic conditions statement (explaining how the plan meets the required criteria), and supporting documentation.

Step 5 — Independent examination. The LPA appoints an independent examiner to check that the plan meets the basic conditions — alignment with national planning policy, contribution to sustainable development, strategic conformity with the local plan, and compatibility with assimilated obligations and human rights law. The "EU obligations" condition was

updated following Brexit: the current wording under Schedule 4B to the Town and Country Planning Act 1990 (as amended by the Retained EU Law (Revocation and Reform) Act 2023) refers to "assimilated obligations" with effect from 1 January 2024. The examiner may recommend modifications before the plan proceeds to referendum.

Step 6 — Referendum. A formal vote open to all registered electors in the neighbourhood area. If a majority votes in favour, the LPA must bring the plan into force.

Step 7 — The plan takes effect. The LPA makes the plan (adopts it formally). From that point, the neighbourhood plan has the same legal status as the local plan and must be taken into account in planning decisions.

Governance obligations the plan creates

Producing a neighbourhood plan creates several governance obligations for the council:

Budget and financial authorisation. The preparation process costs money — consultant fees, printing, venue hire, LPA application fees. The council must budget for this and authorise expenditure in minutes. Government grants are available for neighbourhood planning — check the Locality neighbourhood planning support page for the current grant scheme — but they require applications and may not cover the full cost.

Transparency. Consultation documents, evidence reports, representations received, and the examiner's report must all be published. Most are subject to FOI requests in the normal way. If the council is running a consultation, the responses should be properly recorded and summarised.

Minutes and resolutions. Major decisions during the neighbourhood plan process — approving the draft plan for consultation, authorising the submission, agreeing to accept examination modifications — must be made by resolution of the full council, properly minuted.

Post-adoption review. Once adopted, the neighbourhood plan should be reviewed when the local plan is reviewed, or if national policy changes significantly. There is no statutory review cycle, but an outdated neighbourhood plan that conflicts with a new local plan or national policy framework causes problems when applications come in.

The relationship to the council's other governance

The clerk's role in a neighbourhood plan project is primarily administrative and governance-focused — ensuring the process is properly documented, decisions properly authorised, and finances properly managed — rather than content-focused. The policy content is for the council and the community.

Keep the governance documentation organised from the start. The examination process requires an evidence file, and a poorly documented process creates problems at examination that are expensive to fix.

Use the compliance checklist tool to track the council's wider governance obligations alongside the neighbourhood plan work — the two run in parallel and the annual AGAR process does not pause for neighbourhood planning.

Cornwall Council

Cornwall Council provide a library of templates and helpful documents and the following advice to start the process to create the NPS.

What do I need to do to make one?

- Attend our monthly events programme so that you understand the process.
- Set up a steering group to help with the work.
- Apply for your neighbourhood area. If a neighbourhood area covers more than one parish, a copy of the formal resolution for each parish should be provided alongside the joint application and map.
- Share our planning for our future survey for 6 weeks. Use the results to write your statement using our template.
- Gather other evidence about your area.
- Write a draft statement using the simple template.
- Send us a draft version of your statement. Update your draft statement with our comments.
- Carry out a formal pre-submission consultation for 6 weeks using our pre-submission consultation list. Let us know the consultation dates so that we can publish it on our website.
- Review the feedback and update your statement.
- Submit to us with your consultation statement for publication before October 2027.

References: Parish Proof and Cornwall Council